

# NEW VACANCY



**KWAZULU-NATAL PROVINCE**

**ECONOMIC DEVELOPMENT, TOURISM  
AND ENVIRONMENTAL AFFAIRS**  
REPUBLIC OF SOUTH AFRICA

<b>BUSINESS UNIT:</b>	<b>STRATEGIC PLANNING MANAGEMENT</b>
<b>POST TITLE:</b>	<b>DEPUTY DIRECTOR: STRATEGIC PLANNING MANAGEMENT (SEZ)</b>
<b>SALARY:</b>	<b>R 811 560 - 952 485.00 PER ANNUM (All-inclusive salary package to be Structured in accordance with the rules of MMS) (SL 11)</b>
<b>CENTRE:</b>	<b>HEAD OFFICE: PIETERMARITZBURG</b>
<b>REFERENCE:</b>	<b>DD- STRAT PLAN 66/AUG 2023</b>

## **REQUIREMENTS**

The ideal candidate must be in possession of an appropriate Bachelor's Degree/ Three-year National Diploma in Business Economics/ Public Policy/ Public Management/ Regional/ Urban Planning /Development Studies at NQF level 6/7 as recognized by SAQA. •Post graduate qualification or equivalent will serve as an added advantage •A minimum of 3 to 5 years of Junior Management experience in strategic planning/ performance monitoring and organizational Performance. Understanding of SEZ will be an added advantage. •A valid driver's licence.

## **ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:**

The successful candidate must have a thorough knowledge of the Public Service Monitoring and Evaluation Framework Knowledge and experience of the different research methodologies Knowledge and experience of information analysis and report writing. Knowledge of National Framework of Strategic Plans and Annual Performance Plans, National Development Plan, Medium-Term Strategic Framework, Operations Management Framework, Provincial Growth and Development Plan, and District Growth and Development Plan. Knowledge of Special Economic Zones. Good understanding of the regulatory framework for the Public Service e.g. Public Service Act, PFMA, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act, and Treasury Regulations, Constitution of the Republic of South Africa, Employee Performance Management System, policies, and procedures. Understanding of government's medium-term strategic frameworks •Proven ability to communicate at all government levels and across various structures and spheres • Good knowledge of MS Word, MS Excel, and MS PowerPoint. •Facilitation Skills, listening skills, Problem-solving skills, Computer skills, Research Skills, Analytical skills, Report Writing and Presentation Skills, Planning and organizing Skills, Interpersonal Skills, Communication Skills, Project Management Skills, Financial Management Skills. Time management, Organising, Planning, Research, Project management, Communication (verbal/written) and Presentation skills, Conflict management and, Interpersonal relations, Problem-solving, and organizing skills. •Ability to work under pressure, ability to maintain confidentiality, Commitment, and reliability. Professionalism, Honesty, Innovative, and Integrity.

## **KEY PERFORMANCE AREAS:**

The successful candidate will be required to: •Manage the Departmental Strategic Planning and Implementation processes, including public entities • Manage the development of strategies to achieve strategic objectives.

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- Manage the submission of correspondence to Cabinet
- Manage the alignment of SMS Performance Agreements to Departmental strategic and annual objectives and manage the interpretation of regulations and formulate and co-ordinate input into the development of policies and procedure
- Manage resources of the Sub-Directorate

**ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT.**

**ENQUIRIES: MS N KHUZWAYO**  
**TEL NO: 082 796 3488**  
**CLOSING DATE: 25 AUGUST 2023**

## **DIRECTIONS TO APPLICANTS:**

Applicants using the manual application process must ensure that the new Z83 application form (obtainable from any Public Service institution) is completed, duly signed, and initiated as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for the non-collection of these applications. No late applications will be accepted.

**Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement.**

If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to comply with the above instructions will result in the disqualification of your application.

**NB: All shortlisted candidates may be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated by the Department.**

**Applications must be posted to:** Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement to: The Head of Department, Department of Economic Development, Tourism AND Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200 for the attention of Ms Nozipho Xolo / Ms. Thobile Hlophe. Applications may also be hand delivered to Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 as well as to the following districts.

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MARINE BUILDING  22 DOROTHY NYEMBE, STREET, 8TH FLOOR, DURBAN	CALDER HOUSE  217 BURGER STR, PIETERMARITZBURG  3200	46 BISSET STREET,  PORT SHEPSTONE
TRIGON PLACE  139a, MARGARET STREET, IXOPO	GREENVILLE BUILDING  CORNER OF LINK ROAD AND R102, GREENVILLE BUILDING	94 MURCHISON STREET, LADYSMITH, 3370
43 HARDING STREET,  NEW CASTLE	26 BEACONSFIELD STREET, OFFICE ENTRANCE 3, DUNDEE	LEGISLATURE BUILDING  2ND FLOOR, LEGISLATURE BUILDING, KING DINUZULU HIGHWAY, ULUNDI
MZOLOLO AVENUE, MKUZE, 3969	ALOE LOOP AVENUE, NEXT TO UNISA BUILDING, VELD EN VLEI, RICHARDSBAY, 3900	LOT 55D KIEPERSOL STREET, RIVERVIEW ROAD, MTUBATUBA

Interested applicants can visit the following website at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) for full post details.

“Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) or submit their Z83 and CV directly to the following email address [kznjobs@kznedtea.gov.za](mailto:kznjobs@kznedtea.gov.za)

Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).”

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Following the interview and technical exercise candidates recommended for appointment at the SMS level will be required to produce a Pre-entry certificate for the course offered by the National School of Government (NSG) prior to their appointment. The course is available at the NSG under the name Certificate for entry and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

The KwaZulu-Natal Provincial Government is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments.

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